

**Legislative Tasks, Dates, and Deadlines**  
***Revised Draft 9/29/04***

August 31—2005 agency legislative package submitted to SoTech

September 17—DPB issued 2005 budget instructions

September 24—Preliminary 2005 budget package submitted to SoTech

October 1 – SoTech provides guidance on budget package to VITA and DPB

October 4—ITIB Finance Committee meeting

October 13 –ITIB Legislative Committee meeting

October 13 –ITIB Project Committee meeting

October 13 – ITIB meeting

October 13—Final 2005 budget package due to DPB

October 15—Public comment due to JCOTS on their legislative proposals

October 25-- Last day for DPB to complete full review of legislative proposals and forward comments to the Governor's Policy Office via Secretaries

November 1--Last day for Secretaries to submit final recommendations to the Governor's Policy Office regarding approval or disapproval of proposals

November 29--Target date for the Governor to complete review of agency legislative proposals [*Policy Office will notify Secretaries of the Governor's decisions as soon as decisions are made.*]

December 8 – ITIB meeting

December 10 (midnight)—Last day to act on 2004 carry-over legislation

December 17—Joint money committee meeting to receive Governor's 2005 budget

October - December -- ITIB/CIO/VITA staff to meet with stakeholders:

- Governor's Office
- Key Legislators – Senators Stosch and Norment and Delegates Nixon, May, Bryant, Tata, Reid
- Senator Watkins – VGIN issues
- Senator Stolle -- Wireless E-911 issues
- Legislative Staff -- Glen Tittermary, Hal Greer, Jason Powell, Betsey Daley, Bill Echelberger, Neal Menkes, Robert Vaughn, Anne Oman, Amigo Wade, Maria Everett, Mitch Goldstein
- George Foresman/Homeland Security, Virginia Municipal League, Virginia Association of Counties, Circuit Court Clerks -- VGIN and Wireless E-911 issues

January 12—2005 Session convenes (45 days)